

MANDATE CONFIRMATION

Customer information

Surname _____

First Name _____

Company _____

Address _____

Postcode, City _____

Date of Birth _____

Incorporation date _____

UID Nr. _____

VAT Nr. _____

Tax Nr. PID _____

E-Mail-Address _____

Website _____

Tel. / Mobile _____

Mandate

Fiduciary and accounting _____

Legal and business consulting _____

Tax consulting _____

Private Administration/Representation _____

Board of Directors mandate _____

Power of signature _____

Domicile address _____

Aba-Web licenses _____

Hourly fees (ex. VAT)

A flat rate of CHF 200.00 will be charged for an initial consultation. If an order results from the initial consultation, the amount will be credited.

The fee is calculated based on the actual time spent. The following hourly rates are applicable:

General administration	CHF	100.00	-	150.00
General specialists services	CHF	180.00	-	250.00
Project-related work / consult	CHF	220.00	-	360.00

Additional 3% flat rate expenses

Yearly fees (ex. VAT)

Board of Directors by agreement min. CHF 6'000.00
(per person, only possible with collective signature)

Power of signature (commercial register) CHF 2'500.00
(per person, only possible with collective signature)

Domicile address CHF 2'400.00

Licenses Aba-Web according to the Abacus price list

Terms and Conditions

The services correspond to an "order" (Auftrag) within the meaning of the Swiss Code of Obligations Art. 394 ff. the place of jurisdiction is Zurich.
In this sense, an "Auftrag" is also valid without signing this order confirmation.

Consent form:

Client Signature

Place, Date:
